

[ Use for payment less than Rs.5000/- ]

## Certificate

It is hereby certified that expenditure of this bill Rs \_\_\_\_\_ (in word \_\_\_\_\_) has been incurred for \_\_\_\_\_ is appropriate according to prevailing market rates and justified. The item in the bill shown in budgeted head \_\_\_\_\_ of the approved budget of year \_\_\_\_\_. Hence the bill is proceeded for passing.

Lab Assistant  
(Name and Sign)

Lab Incharge  
(Name and Sign)

HOD/Dean  
(Name and Sign)

This bill is verified and found correct and permissible under \_\_\_\_\_ head if it is passed.

Date:

Account Section  
(Name and Sign)

Registrar  
(Name and Sign)

The bill is approved and passed for the amount Rs. \_\_\_\_\_ (in word \_\_\_\_\_) for the expenditure under head \_\_\_\_\_.

Date:

Principal  
Govt. College of Engg., Jalgaon

Payment made Rs. \_\_\_\_\_ (in word \_\_\_\_\_) in cash/through cheque (Cheque No. \_\_\_\_\_ Dated \_\_\_\_\_)

Cashier

Received above payment in cash/DD/

Sign of Receiver with Date:-